

Advancement Via Individual Determination

Instructor: Jasmyne McCoy, AVID Coordinator/Teacher E-mail: jasmyne.mccoy@fwisd.org Phone: 817-814-8300, (will return calls during conference or after school hours) Conference: Monday-Friday 09:00 am- 09:50 am AVID Tutorials: Tuesday – Thursday -during class (if schedule permits)

COURSE DESCRIPTION:

Welcome to AVID! Congratulations on being selected for the program. I look forward to working with you to help you become better students. We will work on your study skills, organization, writing, thinking and public speaking. We will also get you college ready and you will be completely ready for high school and to apply to the colleges of your dreams by enhancing your WICOR skills (Writing, Inquiry, Collaboration, Organization, and Reading). All of these attributes will strengthen you *both* personally and professionally.

<u>WEBSITE:</u> I have created a google site for students, parents/guardians, and staff. It will be located on the Fort Worth ISD Morningside Middle School website when published. :)

RULES and PROCEDURES: BE ON TIME ~ BE PREPARED ~ BE RESPECTFUL

- Character counts! Be **RESPECTFUL** of others at all times.
- First Impression is a lasting one! Be **RESPONSIBLE** and accountable for your actions.
- Attitude is everything! Keep a **POSITIVE** attitude and apply yourself every day
- . Bring all materials and supplies to class every day.
- <u>BYOD Policy</u> This class is geared toward professionalism and career focus in an organizational work <u>culture</u>. We will work together in that capacity, therefore the use of cell phones or any electronic <u>devices</u> **are NOT permissible** unless otherwise stated by teacher.
- No EATING unless you have teacher permission. '
- Respect classroom space and furniture. Pick up ALL of your belongings including trash once you are dismissed.
- Follow FWISD Student Policies and Rules Handbook.

DISCIPLINE:

AVID is a SPECIALTY PROGRAM. There are certain requirements that must be met in order for you to remain in AVID. I will follow the Morningside campus policies and procedures when it comes to discipline. However, discipline issues could result in parent and administration conferences, discipline referrals, removal from AVID field trips and college tours. Extreme cases may result in being dismissed from the program.

TARDY POLICY

Students are expected to be inside the classroom before the bell rings. As students enter the classroom they are expected to have a seat and begin the bell ringer or quietly wait for teacher instruction.

HALL PASS GUIDELINES:

Students will be allowed to leave the classroom at teacher discretion. Only one student out of the classroom at any time unless there is an emergency. Students must sign in and out and have a hall pass.

LATE AND/OR MAKE-UP WORK GUIDELINES:

Any work not submitted on time will receive a grade of "0". In alignment with the Texas Education Agency (TEA), teachers will provide students a reasonable opportunity to make up or redo a class assignment or examination for which the student received a failing grade. This redo or makeup is good for a maximum grade of a "70" as aligned with FWISD's Guide to Grade Reporting.

A student who is absent, but turns work in by the teacher-designated due date, will have an opportunity to redo or retest, if applicable. The redo/retake policy does not apply if a student does not submit work in a timely manner.

GRADING POLICIES:

As per FWISD grading will adhere to the following.

WEEKLY AVID ASSIGNMENTS: Planner Checks, Focused Notes, Tutorials (Tutorial Request Form (TRF) Pre-Work, 3 Column Notes, and Reflections), Classwork/Homework. Additional assignments include: College Readiness Projects and Writing.

Grade Weights:

- 50% Summative (assignments given at the end of learning)
- 40% Formative (assignments given during learning)
- 10% Homework (assignments done prior to class)

Summative includes Tutorials, Tests, Projects

Formative includes classwork, daily work, and in-class practice

Homework includes tutorial request forms, and focused notes not completed during school

Homework Policy- Most school work for AVID can be done throughout the school day with good use of time management. In the case of work that needs to be completed outside of the school day, students will regularly update their planners with these deadlines.

AVID BINDER

Students are responsible for maintaining an AVID Binder that you must carry every single school day. You will keep all notes, handouts, and class materials FROM YOUR CORE CLASSES in this binder. Students are required to take notes for each core class while a part of the AVID program.

For each class, you should keep:

- 1. Syllabus (if provided) at the front of section
- 2. Class Notes and Handouts dated and placed in chronological order

AVID RESPONSIBILITIES

- 1. Maintain an academic GPA of 2.5 (weighted) or higher.
- 2. Maintain 90% attendance rate
- 3. Maintain an AVID binder with required paperwork.
- 4. Complete all class and homework assignments.
- 5. Maintain enrollment in at least 1 advanced course
- 6. Attend tutoring sessions if any grade in a content area is a "C" or below.
- 7. Take focused notes in each class and complete the F-Note process each night.
- 8. Participate in at least one school or community club/activity.
- 9. Complete 5 volunteer hours per semester

SUPPLIES NEEDED:

- 1 3 Ring Binder Provided
 - Dividers with tabs
 - Academic Planner
- 2 Blue, 2 black and 1 red pens
- Pencils No 2 lead
- Highlighters (different colors yellow as one the colors)

Please note: Some items on the supply list will be provided for each student.

To promote a positive learning environment, students will earn AVID Bucks that can be utilized in our classroom throughout the semester at various times. Earning tickets has a rewarding benefit.

I am so EXCITED to embark on this journey through AVID (Advancement Via Individual Determination) College and Career Readiness with you! Your role is an important part of the process and our team and I am excited to have you on my TEAM! I know we will benefit tremendously from learning from each other. Enhancing your WICOR skills (Writing, Inquiry, Collaboration, Organization, and Reading) will strengthen you both personally and professionally.

Jasmyne McCoy, AVID Coordinator and Teacher

